

Employee Training Assignment Record & Request Form.

Date Requested by employee: _____

Date Approved by employer: _____

Dealership Name: _____

All required training, whether at home, off-site or at the Dealership, shall be compensated at the employee's hourly rate of pay.

First Name: _____ **Last Name:** _____

Course Name: _____ **Course #:** _____

Manufacturer Time to Complete: _____ **Date Completed:** _____

Course Name: _____ **Course #:** _____

Manufacturer Time to Complete: _____ **Date Completed:** _____

Course Name: _____ **Course #:** _____

Manufacturer Time to Complete: _____ **Date Completed:** _____

Course Name: _____ **Course #:** _____

Manufacturer Time to Complete: _____ **Date Completed:** _____

Course Name: _____ **Course #:** _____

Manufacturer Time to Complete: _____ **Date Completed:** _____

Course Name: _____ **Course #:** _____

Manufacturer Time to Complete: _____ **Date Completed:** _____

Training time that is not required by the Dealership will not be paid by the Dealership.

Section 11. Training: *All Apprentices and Journeymen will be afforded manufacturer training in order to progress or stay current in their job duties or job classification.*